

# CME Learning Portal

## Activity Attendance – Claim Credit through Online Portal

**ACTIVITY CHECK-IN CODES WILL BE PROVIDED DURING THE ACTIVITY. CODES ARE VALID FOR 14 DAYS AFTER THE ACTIVITY.**

*Our office does not provide CME credit to speakers for their presentation; therefore, they are not required to verify attendance using the text feature or through the online portal. If a speaker attends an activity outside of their presentation time, please contact the CME office.*

### **CLAIM CREDIT THROUGH THE ONLINE PORTAL**

*(you must have an existing profile to proceed)*

- Sign-In to your "[My Portal](#)".
- Click "Activity Check-In".
- Under "Check in your Attendance" enter the activity check-in code and click "Submit".
- Your attendance will be immediately recorded and available in your "[My Portal](#)" under "Transcript".