



NOTHING CONTAINED IN THIS POLICY OR IN ANY OTHER POLICY CREATES A CONTRACT RIGHT. CONSISTENT WITH SOUTH CAROLINA LAW, ALL TEAM MEMBERS ARE EMPLOYED "AT WILL," WHICH MEANS THAT THE TEAM MEMBER HAS THE RIGHT TO TERMINATE HIS OR HER EMPLOYMENT AT ANY TIME, WITH OR WITHOUT NOTICE OR CAUSE, AND THAT PRISMA HEALTH AND/OR ITS AFFILIATED ENTITIES RETAIN THE SAME RIGHT.

GRADUATE MEDICAL EDUCATION: RESIDENT/FELLOW TRANSFERS

Approved Date: 05/24/2021	Effective Date: 07/01/2021	Review Date: 07/01/2027
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Scope:

Prisma Health-Midlands		Prisma Health-Upstate	
X	Prisma Health Baptist Hospital	X	Prisma Health Greenville Memorial Hospital
X	Prisma Health Baptist Parkridge Hospital	X	Prisma Health Greer Memorial Hospital
X	Prisma Health Richland Hospital	X	Prisma Health Hillcrest Hospital
X	Prisma Health Tuomey Hospital	X	Prisma Health Laurens County Hospital
X	Prisma Health Children’s Hospital-Midlands	X	Prisma Health Oconee Memorial Hospital
X	Prisma Health Heart Hospital	X	Prisma Health North Greenville Hospital
X	PH USC Medical Group	X	Prisma Health Patewood Hospital
X	Provider based facilities associated with Prisma Health-Midlands hospitals	X	Prisma Health Surgery Center - Spartanburg
		X	Prisma Health Marshall I. Pickens Hospital
		X	Prisma Health Children's Hospital-Upstate
		X	Prisma Health Roger C. Peace Hospital
		X	Prisma Health Baptist Easley Hospital
		X	University Medical Group UMG/PIH
		X	Provider based facilities associated with Prisma Health-Upstate hospitals

Policy Statement:

A transfer of a resident/fellow could occur between Sponsoring Institutions or amongst programs within the same Sponsoring Institution, with appropriate approval(s).

Associated Policies and Procedures:

Eligibility and Selection Policies

Definition(s):

Transfer resident/fellow: Residents/Fellows are considered “transfer residents/fellows” under several conditions, including:

1. Moving from one program to another within the same Sponsoring Institution(s); **This does not apply to a resident who has successfully completed a residency program and then is accepted into a subsequent fellowship program.**
2. Moving from one program to another between different Sponsoring Institution(s) and within the same or a different specialty;
3. When entering a program requiring a preliminary year at the PGY-2 level even if the resident was simultaneously accepted into the preliminary PGY-1 program and the PGY-2 program as part of the Match (e.g., accepted to both programs immediately following medical school).

Responsible Positions:

Program Director
Resident/Fellow
Program Administrator
DIO

Equipment Needed:

None

Procedural Steps:

Program Directors should receive approval from their respective Regional GME Executive/DIO regarding whether to fill open training positions.

Program Directors approved to fill open positions can announce these within their own specialty networks (ex: Program Director list serve, society job posting board) and advertise for positions in consultation with the GME Office. Prisma Health Residency Program Directors should not initiate or solicit transfer of residents from within the Sponsoring Institution.

Applicants considering transferring must meet all eligibility and selection criteria established by the appropriate Sponsoring Institution.

Residents/fellows transferring out of Prisma Health programs:

1. If a resident desires to transfer to another program/institution, the resident should first inform his/her current Program Director as soon as is practical.
 - a. The resident must obtain written notification from the current Program Director indicating that pursuing a transfer is acknowledged.
 - b. Applicants considering transferring must meet all eligibility and selection criteria established by the appropriate Sponsoring Institution.
 - c. Prisma Health program directors will provide timely verification of residency education and summative evaluation(s) and milestone evaluations for residents/fellows who transfer out of their program.
 - d. The Program Director will notify their respective regional DIO.

Residents/fellows transferring into Prisma Health programs:

1. Applicants considering transfer into Prisma Health programs (including program to program) must meet all eligibility and selection criteria established by the Sponsoring Institution. Before interviewing a prospective transferring resident/fellow, the Program Director must receive approval from the appropriate regional DIO. Prior to offering a position/accepting a transferring resident, the "receiving" Program Director must obtain written or electronic verification of prior education from the current Program Director.

Verification includes:

- a. A summative competency-based performance evaluation using milestone assessments by the program's Clinical Competency Committee and rotations completed.
- b. As appropriate or desired by the program:
 - i. Evaluations
 - ii. Procedural/operative experience
- c. Prior to matriculating a transferring resident, the "receiving" Program Director must obtain current Milestone evaluations from the current Program Director.

All of the above items become part of the resident's permanent file.

2. Board certification status must also be explored and documented. If the resident is changing specialties, the "receiving" program director must contact the appropriate Board(s) to ascertain

what, if any, credit the resident can receive for prior training.

3. Before a final decision is made to offer a position to and/or accept a resident/fellow from another Sponsoring Institution, the Program Director must consult with their respective regional DIO, and complete appropriate forms, to determine implications of the transfer. The regional DIO will review the application prior to a decision to offer a position or accept a resident/fellow transfer.
4. Transferring resident pay is not determined by the total number of postgraduate training years. Pay status is determined by the level of training for that particular residency or fellowship specialty.
 - a. Example 1: A PGY-3 residency graduate who applies for a PGY-1 position residency begins their new training program at the PGY-1 pay rate even though this represents their fourth year of postgraduate medical training.
 - b. Example 2: A PGY-3 graduate begins a fellowship at the PGY-4 pay rate while simultaneously entering their fourth year of postgraduate training

References:

ACGME Common Program Requirements III.C. – Resident Transfers